



*discovers. develop. share.*

# IRIS Connect Live Online Training

Spread the word

## Contact us

**t:** 08453 038 578

**e:** [info@irisconnect.co.uk](mailto:info@irisconnect.co.uk)

**w:** [www.irisconnect.co.uk](http://www.irisconnect.co.uk)

**t:** [@IRIS\\_Connect](https://twitter.com/IRIS_Connect)

# Live online training

## What can it do for you and your team?



At the end of the day we want you and your staff to get the most out of IRIS Connect and all it has to offer. So, we've put together a series of useful live online training sessions covering topics from common concerns in 'What's in it for me?' to the more advanced use of our tools in 'Track your progress'.

Spreading the word about live online training is an easy way to encourage your team to use the system and support them at every point of their IRIS Connect journey. Here's what we offer:

1. IRIS Connect – What's in it for me?
2. Set up and use – LiveView Camera
3. Set up and Use – Discovery Kit
4. Create a Community Group
5. Create a Local Group
6. Edit Your Reflections
7. Accelerate Development via Collaboration
8. Track Your Progress
9. Watch and Manage Your Reflections
10. Use Feedback Tools



# 5 things you can do



## 1. Send an email round

Emails are a great way to make people aware of the live online training on offer. Take a look at this example:

*Hi [insert first name],*

*I just wanted to let you know that IRIS Connect offers a series of brilliant free live online training sessions to help anyone get to know and use the system better. Here's a list of what they offer:*

- 1. IRIS Connect – What's in it for me?*
- 2. Set up and use – LiveView Camera*
- 3. Set up and Use – Discovery Kit*
- 4. Create a Community Group*
- 5. Create a Local Group*
- 6. Edit Your Reflections*
- 7. Accelerate Development via Collaboration*
- 8. Track Your Progress*
- 9. Watch and Manage Your Reflections*
- 10. Use Feedback Tools*

*You can sign up to any of them on their website or find out more information by [clicking here](#).*

*I'm signing up for the [insert live online training session] on the [insert date]. Anyone want to join me?*

# 5 things you can do



## 2. Add to email signatures

While it's fairly common to promote live online training via email, most people don't realise how powerful the email signature line can be. Here's an example of what you could say:

*PS: Did you know that IRIS Connect hold free live online training sessions on how to use the kit and platform? [Click here for more info and to sign up](#)*

To use this example, simply copy and paste it into your email signature.

## 3. Share on social

Encourage staff to follow us on Twitter by following us yourself, sharing our Twitter handle with them - [@IRIS\\_Connect](#) and tweeting about the live online training [#irisconnectlive](#). Here are some examples:

- What a great and easy way to learn more about how to use [@IRIS\\_Connect](#) [#irisconnectlive](#) [ow.ly/RUW9g](#)
- Really looking forward to the [insert session name] later today with [@IRIS\\_Connect](#). Anyone want to join me? [#irisconnectlive](#) [ow.ly/RUW9g](#)
- If anyone's interested in learning more about [insert topic], sign-up to this brilliant live online training session with [@IRIS\\_Connect](#): [ow.ly/RUW9g](#) [#irisconnectlive](#)

# 5 things you can do

## 4. Via school's intranet

Staff probably use your school's intranet everyday (if your school has one), making it a prime place to let people know about live online training. Here's some example copy and images that you could use:



### Learn more about how to use IRIS Connect

*Want to learn about editing your IRIS Connect reflections, setting up the camera, creating a Group and much more?*

[Join a free live online training session here](#)

*Held at various dates and times throughout the term, just choose which one suits you from the drop down menu or get in touch with Carrie Brightwell at IRIS Connect to request an alternative – [carrie@irisconnect.co.uk](mailto:carrie@irisconnect.co.uk)*

*Why not maximise your learning and get a few of you to sign-up and sit together? You can talk about what you have learnt and how this applies to your organisation.*

## 5. In the staffroom

Download and print this poster to hang in your staffroom or on your staff notice board.

[\*\*Download and print poster here\*\*](#)

# Key links & more info



## Key links

- The live online training information and sign up page on our website:

<http://www.irisconnect.co.uk/support/live-online-training/>

- The live online training information page on our platform:

<https://europe.irisconnect.com/groups/2140/pages/525>

(you will need to sign into your IRIS Connect account to access this)

## User Training Group

To help you and your colleagues further, we have also set up the User Training Group in our platform. It's brimming with useful videos, guides, answers to frequently asked questions and troubleshooting tips. Login to your personal account to explore.



*discover. develop. share.*